

MINUTES
#08-11-12
Thursday, November 03, 2011
SALARIES AND GRIEVANCES COMMITTEE
SECOND FLOOR CONFERENCE ROOM - CITY HALL

DATE: Thursday, October 10, 2011

TIME: **4:45 pm**

PLACE: City Hall

Second Floor Conference Room

Members: Alderpersons, Chair Cory Roeseler; Vice Chairman, Scott Versey;
Jean Kittelson, Kevin Sampson

Ex-officio Member: Tom Rice Director of Human Resources and Labor Relations

Excused: Alderperson Jeremy Dekker

Others in Attendance: Mayor Ryan, Jim Amodeo, Chad Pelishek

OPEN:

1. Call meeting to order.

Ald. Roeseler called the meeting to order at 4:45 pm.

2. Pledge of Allegiance.
3. Approval of the October 10, 2011 Minutes.

Motion by Ald. Versey, Second by Ald. Sampson to approve the minutes, Ayes: 4, Nays: 0.

4. Discussion and possible action regarding the Vacant Position Approval Form for the Department of Planning and Development and the job description for the Plumbing Environmental Inspector.

Handout by Tom Rice the Vacant Position Approval form and job description.

Chad explained that with Dan being the only plumbing inspector, the goal is to fill this position before Dan retires, at the end of the year, so the next person can be trained prior to his retirement.

Motion by Ald. Kittelson, Second by Ald. Versey to approve the Vacant Position Approval Form and the revised job description for the Plumbing/Environmental Inspector.

Ayes: 4, Nays: 0.

Closed Session:

A motion was be made by Ald. Versey, second by Ald. Kittelson to convene in closed session for the item below under the exemption provided in Sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

5. Discussion and possible action regarding the salary for the Human Resources Manager.

Motion to reconvene in open session by Ald. Sampson, Second by Ald. Kittelson. Ayes: 4, Nays: 0

Open:

6. Set date and time of next Committee meeting.

Monday, November 14, 2011, 4:30 pm

7. Adjourn.

Motion to adjourn by Ald. Sampson, Second by Ald. Kittelson, All Alderpersons voting "Aye"

Persons with disabilities who need accommodations to attend the meeting should contact the Human Resources Department at the following address as soon as possible: City Hall, Room 204, 828 Center Avenue, Sheboygan, WI. PH: 920/459-3373.